

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 13 December 1960

FROM : Chief, Orientation Faculty

SUBJECT: Weekly Activities Report #44, 7 - 13 December 1960

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1. Orientation Course at [REDACTED]

a. The faculty completed the presentation of two orientation programs at the base on 8 December. The enrollment of administrative personnel in each course was considerably higher than had been anticipated. Eighteen attended the first program; and twenty-seven, the second.

b. The course was well received by the group, many of whom had never before received a detailed briefing on Agency organization and functions.

c. The faculty received excellent support from the chief of station and the instructional, clerical, and administrative personnel at the base.

2. Intelligence Products Exhibit

Statistics regarding the number of exhibits held and the number of non-Agency visitors attending the exhibit since its inception, have been sent to the Registrar for use by the DTR at the annual meeting.

3. Special Orientation Course for Security Officers

Training evaluation reports have been completed on the Security Officers who attended this program last month.

4. Other Activities

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a. Mr. [REDACTED] participated in a special intelligence briefing for [REDACTED] in 117 Central Building on 13 December. Sgt. [REDACTED] is leaving this weekend on a special PCS assignment.

b. Mr. [REDACTED] is taking the TSD Operational Photography Course 13 - 19 December.

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